

Town of Clayton - FY 2024 Budget

Account Number	Account Name	Budget 2024		
REVENUES				
01-350-100	Income/Loss Sale of Asset	\$ -		
01-361-100	Realty Transfer - New Homes	\$ 125,000.00		
01-362-100	Real Estate Taxes/Cap.	\$ 772,698.80		
01-362-110	Late Charge Taxes	\$ 750.00		
01-362-120	Realty Transfer Fees - Existing	\$ 125,000.00		
01-362-130	Business Licenses	\$ 1,000.00		
01-362-160	Customer Service Charge	\$ 192,000.00		
01-363-130	TD Ameritrade Market App/Dep	\$ -		
01-363-140	TD Ameritrade Div & Interest	\$ -		
01-363-150	TD Ameritrade Other Inc & Exp	\$ -		
01-364-100	Returned Check Recovery	\$ 900.00		
01-364-110	Comcast Franchise Fee	\$ 28,000.00		
01-364-120	Other Miscellaneous Income	\$ -		
01-364-130	General Fund - Interest Income	\$ 30,000.00		
01-364-170	Transfer to Impact Fee Acct.	\$ -		
01-373-100	Trash Collection Fees	\$ 548,000.00		
01-374-100	Electric Sales	\$ 3,648,339.00		
01-374-110	Secondary Electric Income	\$ 15,000.00		
01-374-120	Electric Connection Deposit	\$ 4,000.00		
01-374-130	Re-Connect Fee (Non-Payment)	\$ 8,000.00		
01-374-140	Late Charges - Electric	\$ 45,000.00		
01-375-100	Water Sales	\$ -		
01-375-110	Water Meter Sales	\$ -		
01-375-120	Sale of Water System	\$ 345,236.28		
01-375-130	Late Charges - Sewer	\$ 45,000.00		
01-375-150	Verizon Tower Rent	\$ 28,000.00		
01-376-100	Sewer Sales	\$ 748,991.00		
01-376-110	Wastewater Asset Grant	\$ -		
01-376-120	Matching Sewer Grant Income	\$ -		

01-376-130	WWMP 2022-001 Grant Income	\$ -		
01-377-100	Grass Cutting	\$ 250.00		
01-377-110	Lawnmower Grant Income	\$ -		
01-378-100	Other PW Income	\$ -		
01-378-210	Sale of Vehicle	\$ -		
01-378-220	Clayton Fire Company Grant	\$ -		
01-379-100	Other Capital Projects Income	\$ -		
01-379-110	Other State Grants	\$ -		
01-380-100	Permits	\$ 75,000.00		
01-380-120	Conditional Use Permit	\$ -		
01-380-130	Rental Inspection Fees	\$ 500.00		
01-380-160	Contractor Licenses	\$ 13,000.00		
01-380-170	Plan Review Fee	\$ 1,500.00		
01-393-110	SRO Grant	\$ 93,981.00		
01-393-160	Violent Crime Grant	\$ 28,500.00		
01-393-180	Kent County Grant	\$ -		
01-393-200	CJC Grant	\$ 5,850.00		
01-393-220	SALLE Grant	\$ 5,024.00		
01-393-240	EDIE Grant	\$ 4,047.00		
01-393-260	SLEAF Grant	\$ -		
01-393-280	Community Donations	\$ 500.00		
01-394-100	Fines	\$ 60,000.00		
01-394-110	Reports	\$ 900.00		
01-394-120	Parking Tickets	\$ 1,500.00		
01-394-130	Tow Releases	\$ -		
01-394-140	Public Safety Tax	\$ 21,000.00		
01-394-150	Mental Transport	\$ -		
01-396-100	OHS/DRE Reimbursements	\$ 10,000.00		
01-396-120	Special Duty Reimbursements	\$ 10,000.00		
01-398-100	Police Seized Assets	\$ -		
01-398-140	Income/Loss - Sale of Asset	\$ 3,000.00		
01-784-320	Flag Pole Grant	\$ -		
01-787-160	Water Leak Repairs	\$ -		
01-398-160	EV Grant Revenue	\$ -		

Total Revenues		\$ 7,045,467.08		
Expenses				
01-608-100	Town FICA Control Account	\$ 139,221.00		
01-608-120	Town Retired Health Expense	\$ 64,000.00		
01-608-130	Admin. Pension Expense	\$ 18,840.00		
01-611-100	Salaries Office - Regular	\$ 325,204.00		
01-611-110	Salaries Office - Overtime	\$ 10,000.00		
01-611-120	Salaries Office - Part Time	\$ 25,000.00		
01-611-130	Office - Health Ins. Expense	\$ 111,000.00		
01-611-150	Office Longevity	\$ 4,500.00		
01-611-201	Salaries - Mayor & Council	\$ 7,500.00		
01-612-100	Office Supplies Expense	\$ 15,000.00		
01-612-120	Postage Expense	\$ 1,000.00		
01-612-140	Bank - Misc. Charges	\$ 750.00		
01-612-150	Bad Debt Expense	\$ -		
01-612-160	Bad Check Expense	\$ 500.00		
01-612-170	Advertising Expense	\$ 4,500.00		
01-612-180	Utility Expense (Fuel-Water)	\$ 12,500.00		
01-612-190	Telephone Expense	\$ 5,000.00		
01-612-200	Cell Phone Expense	\$ 1,000.00		
01-612-210	Internet Expense	\$ 1,300.00		
01-612-220	Website Expense	\$ 3,500.00		
01-612-230	Computer Upgrade Expense	\$ 10,000.00		
01-612-240	Bldg. Office Expenses	\$ 3,000.00		
01-613-110	Maintenance Contracts Expense	\$ 20,000.00		
01-613-120	Pest Control Expense	\$ 500.00		
01-613-140	Building M&R - Capital Improv.	\$ 80,000.00		
01-613-150	Bldg. Cleaning/Carpets/Floor Exp.	\$ 6,000.00		
01-613-160	Parts & Miscellaneous Expense	\$ -		
01-613-170	Supplies Expense	\$ -		
01-614-100	Property Insurance Expense	\$ 110,329.00		
01-614-110	W/C Insurance Expense	\$ 40,000.00		
01-614-120	Bonding Insurance Expense	\$ 1,200.00		
01-616-100	Post-Employment Benefit Exp.	\$ 5,500.00		

01-616-110	Maxine	\$ -		
01-616-120	IT Technology Service Expense	\$ 22,100.00		
01-616-130	IT Communication Expense	\$ 2,100.00		
01-616-140	Auditor Fee Expense	\$ 23,500.00		
01-616-150	Attorney Fee Expense	\$ 10,000.00		
01-616-160	Land Planning Service Expense	\$ 8,800.00		
01-616-170	Other Prof. Services Expense	\$ 16,500.00		
01-617-100	Depreciation Expense	\$ -		
01-616-180	Accounting Consulting Expense	\$ 65,000.00		
01-618-100	Membership/License Fee Exp.	\$ 7,500.00		
01-618-110	DE League of Local Governments	\$ 4,000.00		
01-618-120	Donation Expense	\$ 22,500.00		
01-618-130	Flowers/Decoration Gift Expense	\$ 1,000.00		
01-618-140	Training & Certification Expense	\$ 1,400.00		
01-618-150	Reference Materials Expense	\$ 200.00		
01-618-160	Seminar/Class Expense	\$ 2,000.00		
01-618-170	Travel/Meals/Mileage Expense	\$ 5,000.00		
01-618-180	Other Discretionary Expense	\$ 15,000.00		
01-618-190	College Reimbursement Exp.	\$ 5,000.00		
01-618-200	Community Entertainment Exp.	\$ 7,500.00		
01-618-210	Donation - Clayton Fire Company	\$ 30,000.00		
01-618-220	Donation - Ambulance 64	\$ 15,000.00		
01-761-100	PS Admin - Overtime	\$ 1,000.00		
01-761-110	PS Admin - Salary	\$ 53,336.00		
01-761-120	Salaries - PS Regular	\$ 848,055.85		
01-761-130	PS Salaries - Overtime	\$ 55,000.00		
01-761-140	PS Salaries - Crossing Guard	\$ 9,500.00		
01-761-150	OHS Salaries Paid	\$ 10,000.00		
01-761-160	Special Duty Salaries Paid	\$ 10,000.00		
01-761-190	PS Admin - Pension	\$ 3,350.00		
01-761-200	PS Officer - Pension	\$ 102,500.00		
01-761-220	PS Health Insurance Expense	\$ 191,000.00		
01-761-230	PS Officer - Longevity	\$ 21,000.00		
01-761-240	PS Admin - Longevity	\$ 2,500.00		

01-761-250	PS Salaries - Part Time	\$ 10,000.00		
01-763-100	Ammunition/Firearm Expense	\$ 7,000.00		
01-763-120	Membership/License Fee Exp.	\$ 3,000.00		
01--763-140	Seminar/Class Expense	\$ 4,500.00		
01-763-150	Travel/Meals/Mileage Expense	\$ 2,000.00		
01-765-100	Police Car Purchase Expense	\$ 45,000.00		
01-765-110	Other Major Equipment Expense	\$ 8,000.00		
01-765-120	PS Clothing Issue Expense	\$ 5,000.00		
01-765-130	Uniform Dry Cleaning Expense	\$ 900.00		
01-766-100	PS - Fuel Expense	\$ 40,000.00		
01-766-110	PS - Supplies Expense	\$ 2,000.00		
01-766-120	PS - Tires Expense	\$ 3,000.00		
01-767-100	PS - Maintenance Repair Expense	\$ 18,000.00		
01-767-110	PS - Office Supplies Expense	\$ 3,000.00		
01-767-120	PS - Miscellaneous Expense	\$ 1,500.00		
01-767-130	Community Policing Materials	\$ 2,500.00		
01-767-140	PS Tolls/EZ Pass Expense	\$ 250.00		
01-767-150	Police Cell Phone Expense	\$ 3,000.00		
01-767-160	Police Air Card Expense	\$ 7,500.00		
01-767-170	IT Technology Expense	\$ 28,500.00		
01-767-180	Community Grant Expense	\$ -		
01-767-190	Violent Crime Fund Expense	\$ 28,500.00		
01-767-200	CJC Grant Expense	\$ 5,850.00		
01-767-210	Kent County Grant Expense	\$ -		
01767-220	EV Grant Expense	\$ -		
01-771-100	L&I Salaries	\$ 71,032.00		
01-771-110	L&I Salaries - Overtime	\$ 2,500.00		
01-771-120	L&I Salaries - Longevity	\$ -		
01-771-130	L&I - Health Insurance Expense	\$ 300.00		
01-771-140	L&I - Pension Expense	\$ 4,111.00		
01-772-100	L&I - Subcontractor Expense	\$ 30,000.00		
01-773-100	Membership/License Expense	\$ 3,500.00		
01-775-130	L&I - Equipment Expense	\$ 1,000.00		
01-775-140	L&I - Air Card Expense	\$ 500.00		

01-775-150	L&I - Cell Phone Expense	\$ 500.00		
01-775-160	Code Enforcement Software	\$ 4,000.00		
01-781-100	PW Salaries - Regular	\$ 350,685.00		
01-781-110	PW Salaries - Overtime	\$ 40,000.00		
01-781-120	PW Salaries - Part Time	\$ 25,000.00		
01-781-130	PW Salaries - Longevity	\$ 10,500.00		
01-781-140	PW Health Insurance Expense	\$ 137,000.00		
01-781-150	PW - Pension Expense	\$ 22,399.00		
01-781-160	PW - Cell Phone Expense	\$ 3,000.00		
01-781-170	PW - Office Supply Expense	\$ 4,000.00		
01-781-180	PW - Pest Control Expense	\$ 300.00		
01-781-190	PW - Maintenance Contract Exp.	\$ 4,000.00		
01-781-200	PW - Inventory Software Expense	\$ 468.00		
01-781-210	PW - Meal/Travel/Mileage Expense	\$ 500.00		
01-781-220	PW - Flower/Decoration Expense	\$ 1,000.00		
01-781-230	PW Internet Expense	\$ 3,000.00		
01-782-110	PW Clothing Issue Expense	\$ 3,500.00		
01-782-120	Handheld Radio Expense	\$ -		
01-783-100	Membership/License Expense	\$ 750.00		
01-784-100	Contractor Snow Removal Exp.	\$ 20,000.00		
01-784-140	Paint Expense	\$ 800.00		
01-784-150	Sign Expense	\$ 3,500.00		
01-784-170	Repaving Projects - Capital Exp.	\$ -		
01-784-190	Tool/Supplies Expense	\$ 3,000.00		
01-784-200	Sweeper Brush Expense	\$ 2,500.00		
01-784-220	Vehicle Maintenance Expense	\$ 10,000.00		
01-784-240	Street Fuel Expense	\$ 4,500.00		
01-784-250	Herbicide Expense	\$ 1,000.00		
01-784-260	Street Maint/Repair Expense	\$ 2,500.00		
01-784-280	Christmas Decoration Expense	\$ 3,000.00		
01-784-290	Park Expense	\$ 5,000.00		
01-784-310	Railroad Avenue Lighting Grant	\$ -		
01-784-330	Flag Pole Grant Expense	\$ -		
01-784-340	Lawnmower Grant Expense	\$ -		

01-784-350	Providence Crossing Lighting	\$ -		
01-784-360	PW Vehicle/Plow Purchase Expense	\$ -		
01-784-370	Street CR Transfer Expense	\$ -		
01-784-380	Clayton Fire Company Grant	\$ -		
01-785-100	Tipping Fee Expense	\$ 425,390.00		
01-785-120	Truck Maint/Repair Expense	\$ 3,000.00		
01-785-130	Trash Fuel Expense	\$ 4,500.00		
01-785-140	Yard Waste Disposal Fee Expense	\$ 10,000.00		
01-786-100	Electric Current Expense	\$ 2,144,994.00		
01-786-120	Public Utility Tax Expense	\$ 10,000.00		
01-786-130	Transformer Expense	\$ -		
01-786-140	Secondary Service Expense	\$ 15,000.00		
01-786-170	Electric Upgrades	\$ -		
01-786-180	Electric Repair/Maint. Expense	\$ 75,000.00		
01-786-210	Electric Meter Purchase Expense	\$ 10,000.00		
01-786-240	Vehicle Maintenance Expense	\$ 7,500.00		
01-786-250	Electric Supplies/Parts Expense	\$ 6,000.00		
01-786-290	Electric Fuel Expense	\$ 4,500.00		
01-786-310	Miss Utility Ad Cost Expense	\$ 1,000.00		
01-786-320	Electric Postage Expense	\$ 7,500.00		
01-786-330	Electric Engineering Fee Expense	\$ 55,000.00		
01-786-360	ECR Transfer Expense	\$ 106,682.00		
01-786-370	Solar Refund Expense	\$ -		
01-787-100	Artesian Water Purchase Exp.	\$ -		
01-787-110	MD Railroad Transfer Expense	\$ -		
01-787-120	Arsenic Loan Interest Expense	\$ -		
01-787-130	Well Repair Expense	\$ -		
01-787-140	Water Plant Expense	\$ -		
01-787-150	Water - Fuel Expense	\$ -		
01-787-160	Water Leak Repair Expense	\$ -		
01-787-200	Water Equipment Expense	\$ -		
01-787-210	Water Meter Purchase Expense	\$ -		
01-787-230	Tank Maintenance Expense	\$ -		
01-787-250	Chemical & Testing Expense	\$ -		

01-787-270	Water - Postage Expense	\$ -		
01-787-280	Water Engineering Fee Expense	\$ -		
01-787-300	Arsenic Loan Principle Expense	\$ -		
01-787-320	RFP Water System Expense	\$ -		
01-787-350	Ovations - Eng. Fee Expense	\$ -		
01-787-360	RR Square - Eng. Fee Expense	\$ -		
01-787-370	Arsenic Well Expense	\$ -		
01-787-380	Stormwater CR Transfer Expense	\$ -		
01-788-100	Pumping Fee Expense	\$ 575,925.00		
01-788-110	Lift Station Expense	\$ 15,000.00		
01-788-120	Sewer Line Maint. Expense	\$ 20,000.00		
01-788-140	Sewer - Fuel Expense	\$ 4,500.00		
01-788-160	Sewer - Postage Expense	\$ 7,500.00		
01-788-170	Sewer - Engineering Fee Expense	\$ -		
01-788-240	Sewer CR Transfer Expense	\$ -		
01-788-200	Matching Sewer Grant Expense	\$ -		
01-788-210	ARPA Engineering Fee Expense	\$ -		
01-788-220	MS4 & Force Main Evaluation Grant Exp.	\$ -		
01-788-230	Maryland Trans. R/W	\$ 5,126.00		
01-788-250	WWMP-2022-001 Grant Expense	\$ -		
Total Expenses		\$7,120,647.85		
Net/Loss Income		\$ (75,180.77)		



**COUNCIL RESOLUTION
APPROVAL OF THE FY'24 GENERAL FUND BUDGET
AND PROPERTY TAX RATE**

WHEREAS, the FY'24 General Fund budget and property tax rate for the Town of Clayton has been recommended for adoption by the Treasurer; and

WHEREAS, the Town has advertised and held public meetings to discuss and make appropriate changes to the proposed budget; and

WHEREAS, if future changes need to be made to the FY'24 General Fund budget, an updated resolution will be executed; and

WHEREAS, the property tax rate for FY'24 will be \$1.15 per \$100 of the assessed value from Kent County, Delaware. This reflects no increase since FY'21; and

WHEREAS, the sewer rate will increase to \$11.60 (minimum billing) and \$7.13 for every 1,000 gallons. This reflects a 9.70% increase that is being passed on from Kent County; and

WHEREAS, the trash rate will increase to \$30.26. This is a 3% increase that is being passed on from the trash provider; and

RESOLVED, that the FY'24 General Fund budget of the Town of Clayton presented as Schedule A is not balanced and hereby approved and shall be allocated.

RESOLVED, that the Council of this corporation are, and each acting alone is, hereby authorized to do and perform any and all such acts, including execution of any and all documents and certificates, as such Council shall deem necessary or advisable, to carry out the purposes and intent of the foregoing resolution.

RESOLVED FURTHER, that any actions taken by such council members prior to the date of the foregoing resolution adopted hereby that are within the authority conferred thereby are hereby ratified, confirmed, and approved as the acts and deeds of this corporation.

It is hereby certified by the undersigned that the foregoing resolution was duly passed by the Town Council of the Town of Clayton on the 13th day of November 2023 and that the said resolution has been duly recorded in the Council Minutes and is in full force and affect.




Nickolaus W. Smith, Mayor



Shaun Flatter, Treasurer



Ryan D. Paisley, Vice Mayor



William R. Carrow II, Asst. Treasurer



Mary Ellen DeBenedictis, Secretary

ATTEST:

Sue Muncey, Office Manager